

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)
[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

website- www.thlhmahavidyalay.ac.in



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

email- tlmprincipal@gmail.com

Criterion 6 - Governance, Leadership and Management 6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Capacity Building Training Program for Non-Teaching Staffs in collaboration with IQAC in last Five Years (2018-2023)



S. Sengupta
Teacher-in-charge
THLH Mahavidyalay
Madian, Mallarpur, Ganpur
Birbhum, Pin- 731216, W.B.

Date: 07.05.2018

All the Non-Teaching Staff Members
THLH Mahavidyalay
Mallarpur, Birbhum.

Meeting of Non-Teaching Staff Council

Respected All NTS,

A meeting of the Non-Teaching Staff Council will be held on 10.05.2018 at 3.30 PM in the Office Room to discuss the following agenda.

Your presence in the meeting is highly insisted.

Thanking you,

Yours faithfully,

Agenda

1. Reading and confirmation of last meeting
2. Hands –on-Training Programme: Online Admission
3. Distribution of BU Examination Works
4. Miscellaneous

Dipak Ghosal

Sri Dipak Ghosal

Convener, NTS Council

**Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

Sri Ajfar Ali

Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

Date: 10.05.2018

The Principal
THLH Mahavidyalay
Mallarpur, Birbhum.

Approval for a Hands-on-Training Programme on Online Admission

Sir,

We, the Non-Teaching Staff Council of the College want to organize Hands-on-Training programme on **Online Admission** in collaboration with IQAC of our College. Sri Ajfar Ali, the Head Clerk-In-Charge of the College will be speaker for the said programme. At the end of the programme a short report will be prepared.

So, on behalf of our Council I request you to approve the said Proposal and do the needful.

Thanking you,

Yours faithfully,

Dipak Ghosal

Sri Dipak Ghosal

Convener, NTS Council

**Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**



Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)

[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

Website-www.thlmahavidyalay.ac.in



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

email-tlmprincipal@gmail.com

Date- 10/05/2018

The Non-Teaching Staff Council

Turku Hansda Lapsa Hemram Mahavidyalay

Mallarpur, Birbhum.

Permission for a Hands-on-Training programme on "Online Admission"

Convener/Chairperson

As per the proposal from your end, the undersigned is please to grant the permission for a Hands-on-Training programme on 'Online Admission' to be conducted under the care and supervision of IQAC.

Please frame an appropriate sequence for the training programme and circulate the programme schedule to all the candidates. Also invite members of the admission sub-committee of the college if possible.

Thanking you,

Yours truly,

(Dr A K Chakrabarty)

Principal

Principal
THLH Mahavidyalay
Madian, Mallarpur, Ganpur
Birbhum, W.B.

Non-Teaching Staff Council

Date: 11.05.2018

NOTICE

Hans-on-Training Programme "Online Admission"

It is hereby notified that our Council is going to organize a training programme on Online Admission on 26.05.2018. All the NTS members are requested to be present to make the programme successes.

Sri Dipak Ghosal

Sri Dipak Ghosal

Convener, NTS Council

Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W. 3.

Date: 26.05.2018

Capacity Building Training Programme for Non-Teaching Staff

Hands-on Training Programme on: "Online Admission

Speaker: Sri Ajfar Ali, Accountant and Head clerk-in-charge
of the College

Members Present

1. Shrik

2. Suman Mukherjee

3. Deepak Ghosal

4. Ajfar Ali

5. Kanankari Mondal,
Clerk

6. Rajmatai Mondal

7. Sattar Ali

8. Krishnadev Mukherjee

9. Fiaz Sheikh

10.



Page : 20.02.2018

A short report on the Hands-on-Training programme on Online admission-2018

At the end of the training programme all the stake holders are very pleased. The programme will really be helpful for conducting the online admission process smoothly for all the staff members of the college. After getting the training we will be able to guide our new students who will take admission-2018 so that they will be hassle free as a large number of students come from very poor back ward area.

The members requests the council to arrange more this type of programme in future if possible.



Principal
THLM Mahavidyalay
Madan, Mallarpur, Gopur
Birbhum, W.B.

Capacity Building Training Program for Non-Teaching Staff 2018

Hands-on Training Program on Online Admission 2018

Capacity Building Training Program for Non-Teaching Staff 2018

Hands-on Training Program on Online Admission 2018

Speaker: Ajjfar Ali
Head Clerk, THLH Mahavidyalay

26/05/2018

Organized By
Non-Teaching Staff Council
in Collaboration with IQAC



THLH MAHAVIDYALAY
MALLARPUR, BIRBHUM



Suman
Dr Suman Mukherjee
Teacher-in-Charge
Taty Nanda Lepa Nandan Mahavidyalay
Mallarpur, Birbhum-731216

Date: 21.01.2019

All the Non-Teaching Staff Members
THLH Mahavidyalay
Mallarpur, Birbhum.

Meeting of Non-Teaching Staff Council

Respected All NTS,

A meeting of the Non-Teaching Staff Council will be held on 31.01.2019 at 3.45 PM in the Office Room to discuss the following agenda.

Your presence in the meeting is highly insisted.

Thanking you,

Yours faithfully,

Agenda

1. Reading and confirmation of last meeting
2. Hands –on-Training Programme: Data Upload in AISHE Portal
3. Admission Process:-2019
4. Miscellaneous



Sri Dipak Ghosal

Convener, NTS Council

Convener
NTS Council
THLH Mahavidyalay
Mallarpur, Birbhum, W.B.



Sri Ajfar Ali

Chairperson, NTS Council

Chairperson
NTS Council
THLH Mahavidyalay
Mallarpur, Birbhum, W.B.



MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	০৩
তারিখ / Date	31.01.19

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	Office Rm
সময় / Time	3.45 P

১/1	Dipak Ghosal	১১/11	২১/21
২/2	Sor Ali	১২/12	২২/22
৩/3	Kananhari Mondal	১৩/13	২৩/23
৪/4	Subash set	১৪/14	২৪/24
৫/5	Rajmati Mardi	১৫/15	২৫/25
৬/6	Sahar xi	১৬/16	২৬/26
৭/7		১৭/17	২৭/27
৮/8		১৮/18	২৮/28
৯/9		১৯/19	২৯/29
১০/10		২০/20	৩০/30

The meeting starts under the chairpersonship of Sri Dipak Ghosal, the Cashier of the College and the Convener of the Council.

Resolution 1

The proceedings of the last meeting are read and confirmed.

Resolution 2

The council is informed that a Hands-on-Training programme on Data Upload on AISHE Portal for the Session 2018-2019 will be organized by the Non-Teaching Staff Members in collaboration with IQAC of our College. The Council unanimously decides that Sri Kananhari Mondal, the Clark of the College will be the Speaker of the programme. The Council will take permission from the Principal of the College and after getting the permission the Co-ordinator of the IQAC will be informed about the programme. The Council unanimously approves this decision.

Resolution 3

The Council discusses the about the admission processes and works of the session 2019-2020. The distribution of works will alter in the next meeting.

Miscellaneous

The Council decides that a NTS a Award / Prize will be given to a student of our College the details of which will be discusses in future meeting.

The meeting ends with thanks to all present.

Dipak Ghosal
Convener
NTS Council
TMLH Mahavidyalay
Mandi, Sanpur
Malikpur, Bilaspur, W.B.

NON-TEACHING STAFF COUNCIL

Madian, Ganpur, Mallarpur, Birbhum, PIN-731216, WB

Date: 31.01.2019

The Principal
THLH Mahavidyalay
Mallarpur, Birbhum.

Prayer for Permission for a Hands-on-Training Programme on Data Upload in AISHE Portal

Sir,

We, the Non-Teaching Staff Council of the College want to organize Hands-on-Training programme on Data Upload in AISHE Portal in collaboration with IQAC of our College. Sri Kananhari Mondal, the Clerk of the College will be speaker for the said programme. At the end of the programme a short report will be prepared.

So, on behalf of our Council we request you to approve the said Proposal and do the needful.

Thanking you,

Yours faithfully,



Sri Dipak Ghosal

Convener, NTS Council

Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.



Sri Ajfar Ali

Chairperson, NTS Council

Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)

[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

Website-www.thlmahavidyalay.ac.in



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

email-tlmprincipal@gmail.com

Date- 31/01/2019

The Non-Teaching Staff Council
Turku Hansda Lapsa Hemram Mahavidyalay
Mallarpur, Birbhum.

Permission for a Hands-on-Training programme

Convener/Chairperson

As per the proposal from your end, the undersigned is please to grant the permission for a Hands-on-Training programme on 'Data Upload in AISHE Portal' to be conducted under the care and supervision of IQAC.

Please frame an appropriate sequence for the training programme and circulate the programme schedule to all the candidates. Also invite the Nodal Teacher of the AISHE Portal of the college if possible.

Thanking you,

Yours truly,

(Dr A K Chakrabarty)

Principal

Principal
THLM Mahavidyalay
Madian, Mallarpur, Ganpur
Birbhum, W.B.

Non-Teaching Staff Council

Date: 31.01.2019

NOTICE

Hans-on-Training Programme

It is hereby notified that our Council is going to organize a Hands-on-Training programme on Data Upload in AISHE Portal on 07.02.2019. All the NTS members are requested to be present to make the programme successes.


Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madlan, Ganpur
Mallarpur, Birbhum, W.B.**

Date: 07/02/2019

Capacity Building Training Programme for NTS-2019

Hands-on-Training Programme on "Data Submission for AISHB Portal"

Speaker: Kamanhari Mondal, Clerk, THHM

Members Present

- | | |
|---------------------|-------------------------|
| 1. S. B. B. B. B. | 2. Suman Mukherjee |
| 3. Dipak Ghosal | 4. Fiaz Ali |
| 5. Kamanhari Mondal | 6. Rajmati Mardi |
| 7. Sattar Ali | 8. Krishnendu Mukherjee |
| 9. Fiaz Saitoh | 10. |



A short report on the Hands-on-Training programme on Data Submission for AISHE Portal

At the end of the training programme all the stake holders are well informed about the data submission in AISHE Portal as it is related to our Salary and Pay Packet. The programme will really be helpful for submitting data in the portal smoothly and the importance of it for all the staff members of the college. After getting the training we come to know what to do and what not to do. And from the next year we will be more prepare so that the College will feel easier to submit the data.

The members request the council to arrange more this type of programme in future if possible and end with thanks to all present.

J. K. Banerjee

Principal
THLH Mahavidyalay
Madan, Mallarpur, Gopur
Birbhum, W.B.

Capacity Building Training Program for Non-Teaching Staff 2019

Hands-on Training Program on Data Submission for AISHE Portal

Capacity Building Training Program for Non-Teaching Staff 2019

Hands-on Training Program on Data Submission for AISHE Portal

Speaker: Kanan Hari Mondal
Clerk, THLH Mahavidyalay

07/02/2019

Organized By
Non-Teaching Staff Council
in Collaboration with IQAC



THLH MAHAVIDYALAY
MALLARPUR, BIRBHUM



Suman Mukherjee
Dr Suman Mukherjee
Teacher-in-Charge
Turkey Hansda Lepsa Hemran Mahavidyalay
Mallarpur, Birbhum-731216

**MEETING RESOLUTION BOOK**

মিটিং নং / Meeting No.	০৪
তারিখ / Date	12.02.20

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	Office Room
সময় / Time	3.45 PM

১/1. <u>Dipak Ghosal</u>	১১/11.....	২১/21.....
২/2. <u>Ajfar Ali</u>	১২/12.....	২২/22.....
৩/3. <u>Kananhari Mondal</u>	১৩/13.....	২৩/23.....
৪/4. <u>Subash Das</u>	১৪/14.....	২৪/24.....
৫/5. <u>Rajmati Mondal</u>	১৫/15.....	২৫/25.....
৬/6. <u>Sattar Ali</u>	১৬/16.....	২৬/26.....
৭/7.....	১৭/17.....	২৭/27.....
৮/8.....	১৮/18.....	২৮/28.....
৯/9.....	১৯/19.....	২৯/29.....
১০/10.....	২০/20.....	৩০/30.....

নং/

The meeting starts under the chairpersonship of Sri Ajfar Ali, the Accountant & Head Clerk-In-Charge of the College and the Chairperson of the Council.

Resolution 1

The proceedings of the last meeting are read and confirmed.

Resolution 2

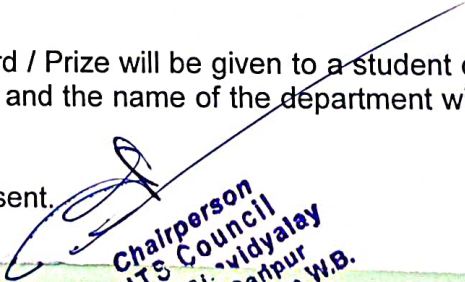
The council is informed that a Hands-on-Training programme on HRMS Portal & ROPA-2019 will be organized by the Non-Teaching Staff Members in collaboration with IQAC of our College. The Council unanimously decides that Sri Kananhari Mondal, the Clerk and Sri Ajfar Ali the Accountant & Head Clerk-In-Charge of the College will be the Speaker of the programme respectively. The Council will take permission from the Principal of the College and after getting the permission the Co-ordinator of the IQAC will be informed about the programme. The Council unanimously approves this decision.

নং/

Miscellaneous

The Council decides that a NTS a Award / Prize will be given to a student of the topper of any honours department our College and the name of the department will be fixed in the next meeting.

The meeting ends with thanks to all present.


Chairperson
NTS Council
THH Mat. vidyalay
Madlan, Garhpur
Mallarpur, Sirbhum, W.B.

NON-TEACHING STAFF COUNCIL

Madian, Ganpur, Mallarpur, Birbhum, PIN-731216, WB

Date: 12.02.2020

The Principal
THLH Mahavidyalay
Mallarpur, Birbhum.

Prayer for Permission for a Hands-on-Training Programme

Sir,

We, the Non-Teaching Staff Council of the College want to organize Hands-on-Training programme on HRMS & ROPA-2019 in collaboration with IQAC of our College. Sri Kananhari Mondal, the Clerk and Sri Ajfar Ali, the Accountant & Head Clerk-In-Charge of the College will be speaker(s) for the said programme. At the end of the programme a short report will be prepared.

So, on behalf of our Council we request you to approve the said Proposal and do the needful.

Thanking you,

Yours faithfully,



Sri Dipak Ghosal

Convener, NTS Council

**Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**



Sri Ajfar Ali

Chairperson, NTS Council
**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)

[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

Website-www.thlmahavidyalay.ac.in



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

email-tlmprincipal@gmail.com

Date- 02/03/2020

The Non-Teaching Staff Council

Turku Hansda Lapsa Hemram Mahavidyalay

Mallarpur, Birbhum.

Permission for a Hands-on-Training programme

Convener/Chairperson

As per the proposal from your end, the undersigned is please to grant the permission for a Hands-on-Training programme on 'HRMS and ROPA-2019' to be conducted under the care and supervision of IQAC.

Please frame an appropriate sequence for the training programme and circulate the programme schedule to all the candidates.

Thanking you,

Yours truly,

(Dr A K Chakrabarty)

Principal

Principal
THLM Mahavidyalay
Madian, Mallarpur, Ganpur
Birbhum, W.B.

Non-Teaching Staff Council

Date: 02.03.2020

NOTICE

Hands-on-Training Programme

It is hereby notified that our Council is going to organize a Hands-on-Training programme on “HRMS Portal & ROPA-2019” on 11.03.2020. All the NTS members are requested to be present to make the programme successful.

Sri Ajfar Ali

Chairperson, NTS Council
Chairperson
NTS Council
THLH Mahavidyalay
Madan, Ganpur
Mallapur, Birbhum, W.B.

Date: 11/03/2020

Capacity Building Training Programme for NTS-2020

Hands-on-Training Programme on HRMS and ROPA-2019

Speaker: Ajfar Ali, Accountant & Head Clerk-in-Charge
Kamakhari Mondal, Clerk

Members Present

1. Shubak

2. Suman Mukherjee

3. Dipak Ghosal

4. Ajfar Ali

5. Kamakhari Mondal

6. Rajimati Mondal

7. Satabdi Ali

8. Prity Saikho

9. Krishnendu Mukherjee

10

11.

12.



A short report on the Hands-on-Training programme on HRMS Portal & ROPA-2019

At the end of the training programme all the stake holders are well informed about the HRMA Portal through which our Salary is done. We are also come to know that our pay revision will be completed through ROPA-2019. We are really enriched by this training programme. The training programme acknowledge us that our salary process will totally be completed through online mode and smoothly.

The training programme ends with thanks to all present.



Principal
THLH Mahavidyalay
Madan, Mallarpur, Gopur
Birbhum, W.B.

Capacity Building Training Program for Non-Teaching Staff 2020

Hands-on Training Program on HRMS and ROPA 2019

Capacity Building Training Program for Non-Teaching Staff 2020

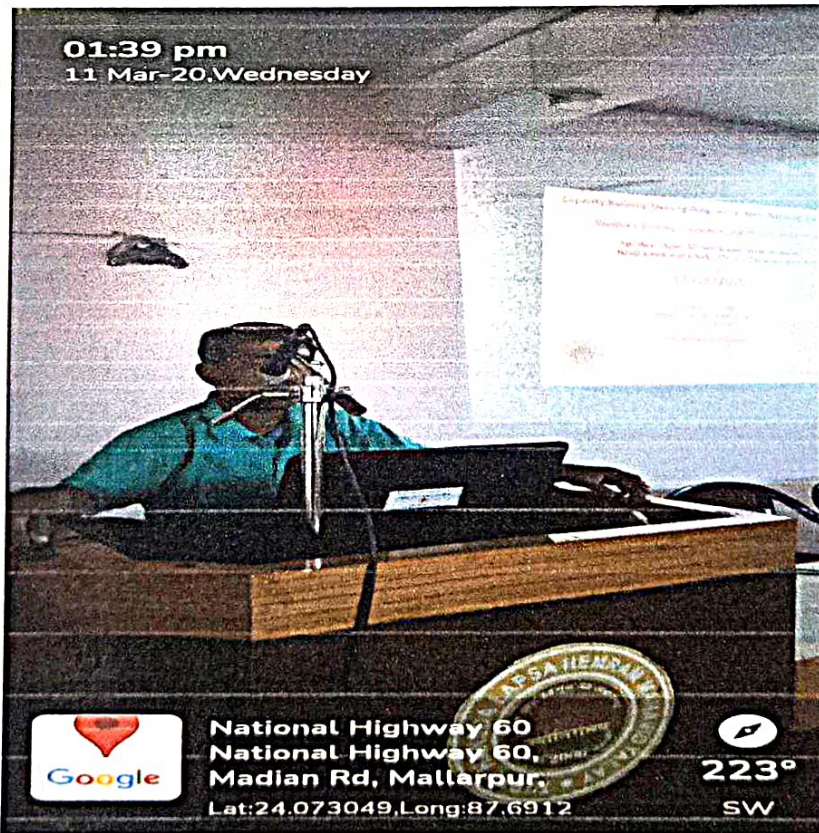
Hands-on Training Program on HRMS and ROPA2019

Speaker: Ajfar Ali and Kanan Hari Mondal
Head Clerk and Clerk, THLH Mahavidyalay

11/03/2020

Organized By
Non-Teaching Staff Council
in Collaboration with IOAC

THLH MAHAVIDYALAY
MALLARPUR, BIRBHUM



Suman Mukherjee
Dr Suman Mukherjee
Teacher-in-Charge
Turki Hanada Lepsa Hemram Mahavidyalay
Mallarpur, Birbhum-731216



TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

Capacity Building Training Program for Non-Teaching Staff 2020
(Hands-on Training Program on HRMS and ROPA 2019)

Certificate of Participation

This is to certify that **Mr./Ms./Mrs. Rajmati Mardi** has successfully participated in 'Hands-on Training Program on HRMS and ROPA 2019' organized by Non-Teaching Staff Council in Collaboration with IQAC on 11/03/2020 for the Academic Year 2019-2020.

Dated: 11 March 2020



[Signature]
Teacher-in-charge
THLH Mahavidyalaya
Madian, Mallarpur, Gonpur
Birbhum, Pin- 731216, W.B.

[Signature]

Principal

NON-TEACHING STAFF COUNCIL

Madian, Ganpur, Mallarpur, Birbhum, PIN-731216, WB

Date: 16.11.2021

All the Non-Teaching Staff Members
THLH Mahavidyalay
Mallarpur, Birbhum.

Meeting of Non-Teaching Staff Council

Respected All NTS,

A meeting of the Non-Teaching Staff Council will be held on 25.11.2021 at 3.45 PM in the Office Room to discuss the following agenda.

Your presence in the meeting is highly insisted.

Agenda

1. Reading and confirmation of last meeting
2. Hands -on-Training Programme: Data Submission in Bangalar Uchasiksha
3. Miscellaneous

Thanking you,

Yours faithfully,

Dipak Ghosal

Sri Dipak Ghosal

Convener, NTS Council

**Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**



Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

NON-TEACHING STAFF COUNCIL

Madian, Ganpur, Mallarpur, Birbhum, PIN-731216, WB

Date: 25.11.2021

The Principal
THLH Mahavidyalay
Mallarpur, Birbhum.

Prayer for Permission for a Hands-on-Training Programme

Sir,

We, the Non-Teaching Staff Council of the College want to organize Hands-on-Training programme on Data Submission in Bangalar Uchasiksha Portal-2021 in collaboration with IQAC of our College. Sri Dipak Ghosal, the Cashier of the College will be speaker(s) for the said programme. At the end of the programme a short report will be prepared.

So, on behalf of our Council we request you to approve the said Proposal and do the needful.

Thanking you,

Yours faithfully,

Dipak Ghosal
Sri Dipak Ghosal

Convener, NTS Council
Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.



Sri Ajfar Ali

Chairperson, NTS Council
Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)

[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

Website-www.thlmahavidyalay.ac.in



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

email-tlmprincipal@gmail.com

Date- 25/11/2021

The Non-Teaching Staff Council

Turku Hansda Lapsa Hemram Mahavidyalay

Mallarpur, Birbhum

Permission for a Hands-on-Training programme

Convener/Chairperson

As per the proposal from your end, the undersigned is please to grant the permission for a Hands-on-Training programme on 'Data submission in Bangalar Uchashikha Portal:- 2021' to be conducted under the care and supervision of IQAC.

Please frame an appropriate sequence for the training programme and circulate the programme schedule to all the candidates.

Thanking you,

(Dr A K Chakrabarty)

Principal

Principal
THLM Mahavidyalay
Madian, Mallarpur, Ganpur
Birbhum, W.B.

Non-Teaching Staff Council

Date: 25.11.2021

NOTICE

Hans-on-Training Programme

It is hereby notified that our Council is going to organize a Hands-on-Training programme on "Data Submission in Bangalar Uchasiksha Portal" on 06.12.2021. All the NTS members are requested to be present to make the programme successes.



Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

**MEETING RESOLUTION BOOK**

মিটিং নং / Meeting No.	০৫
তারিখ / Date	২৫.১১.২১

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	Staff Room
সময় / Time	3.45 PM

১/১	Dipak Ghosal	১১/১১	২১/২১
২/২	Ajfar Ali	১২/১২	২২/২২
৩/৩	Kananhari Mondal	১৩/১৩	২৩/২৩
৪/৪	Subash set	১৪/১৪	২৪/২৪
৫/৫	Rajmati Mondal	১৫/১৫	২৫/২৫
৬/৬	Sahar Ali	১৬/১৬	২৬/২৬
৭/৭	১৭/১৭	২৭/২৭
৮/৮	১৮/১৮	২৮/২৮
৯/৯	১৯/১৯	২৯/২৯
১০/১০	২০/২০	৩০/৩০

নং / No.	আলোচ্যসূচী / AGENDA
----------	---------------------

The meeting starts under the chairpersonship of Sri Ajfar Ali, the Accountant & Head Clerk-In-Charge of the College and the Chairperson of the Council.

Resolution 1

The proceedings of the last meeting are read and confirmed.

Resolution 2

The council is informed that a Hands-on-Training programme "Data Upload in Banglar Uchasiksha Portal" will be organized by the Non-Teaching Staff Members in collaboration with IQAC of our College. The Council unanimously decides that Sri Dipak Ghosal, the Cashier of the College will be the Speaker of the programme. The Council will take permission from the Principal of the College and after getting the permission the Co-ordinator of the IQAC will be informed about the programme. The Council unanimously approves this decision.

Miscellaneous

The Council decides that a NTS a Award / Prize will be given to a student of the topper of History department our College.

The meeting ends with thanks to all present.


Chairperson
NTS Council
TMH Mahavidyalay
Median, Ganpur
Mallarpur, Birbhum, W.B.

Date: 06.12.2021

Capacity Building Training Programme for NTS-2021

Hands-on-Training Programme on Data Submission
in Banglar Uchashiksha Portal-2021

Speaker: Dipak Ghosal, Cashier, THLM

Members Present

1. Dipak

2. Suman Mukherjee

3. Dipak Ghosal

4. Faruk Ali

5. Krishnade Mukherjee

6. Rajmati Mardi

7. Sattar Ali

8. Prag Singh

9.

10.



A short report on the Hands-on-Training programme on Data Submission in Bangalar Uchasiksha Portal -2021

At the end of the training programme all the stake holders are well informed about the works and function of the College in respect to data submission in bangalar uchasiksha Portal.

The training programme ends with thanks to all present.



Principal
THLH Mahavidyalay
Madan, Mallarpur, Gopur
Birbhum, W.B.

Capacity Building Training Program for Non-Teaching Staff 2021

Hands-on Training Program on Data Submission in Banglar Uchchashiksha Portal 2021

Capacity Building Training Program for Non-Teaching Staff 2021

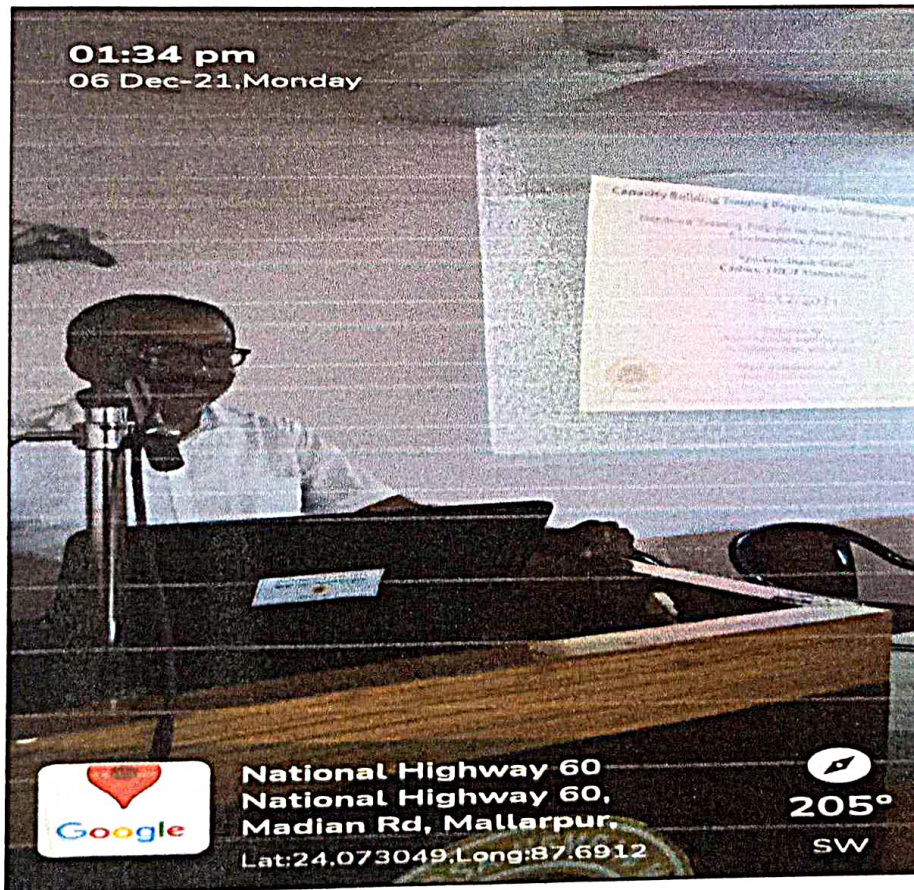
Hands-on Training Program on Data Submission in Banglar Uchchashiksha Portal 2021

Speaker: Dipak Ghosal
Cashier, THLH Mahavidyalay

06/12/2021

Organized By
Non-Teaching Staff Council
in Collaboration with IQAC

THLH MAHAVIDYALAY
MALLARPUR, BIRBHUM



Suman Mukherjee
Dr Suman Mukherjee
Teacher-in-Charge
Turkey Hansda Lepsa Hemram Mahavidyalay
Mallarpur, Birbhum-731216



TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

Capacity Building Training Program for Non-Teaching Staff 2021
(Hands-on Training Program on Data Submission in Banglar Uchchashiksha Portal 2021)

Certificate of Participation

This is to certify that Mr./Ms./Mrs. **Ajfar Ali** has successfully participated in 'Hands-on Training Program on Data Submission in Banglar Uchchashiksha Portal 2021' organized by Non-Teaching Staff Council in Collaboration with IQAC on 06/12/2021 for the Academic Year 2021-2022.

Dated: 6 Dec 2021



[Signature]
Teacher-in-charge
THLH Mahavidyalay
Madian, Mallarpur, Gonpur
Birbhum Pin- 731216, W.B.

[Signature]
Principal

NON-TEACHING STAFF COUNCIL

Madian, Ganpur, Mallarpur, Birbhum, PIN-731216, WB

Date: 05.03.2022

All the Non-Teaching Staff Members

THLH Mahavidyalay

Mallarpur, Birbhum.

Meeting of Non-Teaching Staff Council

Respected All NTS,

A meeting of the Non-Teaching Staff Council will be held on 12.03.2022 at 3.45 PM in the Office Room to discuss the following agenda.

Your presence in the meeting is highly insisted.

Agenda

1. Reading and confirmation of last meeting
2. Hands –on-Training Programme: Various Govt. Scholarship Portal
3. Miscellaneous

Thanking you,

Yours faithfully,

Dipak Ghosal

Sri Dipak Ghosal

Convener, NTS Council

**Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Birbhum, W.B.**



Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**



MEETING RESOLUTION BOOK

গিটিং নং / Meeting No.	06
তারিখ / Date	12.3.22

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	Staff Room
সময় / Time	3.45 PM

১/1	Depale Ghosal	১১/11	২১/21
২/2	Ajfar Ali	১২/12	২২/22
৩/3	Kanankant Mondol	১৩/13	২৩/23
৪/4	Subash reit	১৪/14	২৪/24
৫/5	Rajmali Mazdi	১৫/15	২৫/25
৬/6	Sattar Sir	১৬/16	২৬/26
৭/7		১৭/17	২৭/27
৮/8		১৮/18	২৮/28
৯/9		১৯/19	২৯/29
১০/10		২০/20	৩০/30

The meeting starts under the chairpersonship of Sri Ajfar Ali, the Accountant & Head Clerk-In-Charge of the College and the Chairperson of the Council.

Resolution Adopted

Resolution 1

The proceedings of the last meeting are read and confirmed.

Resolution 2

The council is informed that a Hands-on-Training programme on "Various Govt. Scholarship Portal" will be organized by the Non-Teaching Staff Members in collaboration with IQAC of our College. The Council unanimously decides that Sri Krishnendu Mukherjee, will be the Speaker of the programme. The Council will take permission from the Principal of the College and after getting the permission the Co-ordinator of the IQAC will be informed about the programme. The Council unanimously approves this decision.

The meeting ends with thanks to all present.

**Chairperson
NTS Council
THLH Mahavidyalay
Madan, Sunpur
Mallarpur, Birbhum, W.B.**

NON-TEACHING STAFF COUNCIL

Madian, Ganpur, Mallarpur, Birbhum, PIN-731216, WB

Date: 12.03.2022

The Principal
THLH Mahavidyalay
Mallarpur, Birbhum.

Prayer for Permission for a Hands-on-Training Programme

Sir,

We, the Non-Teaching Staff Council of the College want to organize Hands-on-Training programme on Various Govt. Scholarship Portal in collaboration with IQAC of our College. Sri Krishnendu Mukherjee, will be speaker for the said programme. At the end of the programme a short report will be prepared.

So, on behalf of our Council we request you to approve the said Proposal and do the needful.

Thanking you,

Yours faithfully,

Dipak Ghosal

Sri Dipak Ghosal

Convener, NTS Council

**Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Birbhum, W.B.**



Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)
[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

Website-www.thlmahavidyalay.ac.in



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

email-tlmprincipal@gmail.com

Date- 12/03/2022

The Non-Teaching Staff Council
Turku Hansda Lapsa Hemram Mahavidyalay
Mallarpur,

Permission for a Hands-on-Training programme

Convener/Chairperson

As per the proposal from your end, the undersigned is please to grant the permission for a Hands-on-Training programme on 'Various Govt. Scholarship Portal' to be conducted under the care and supervision of IQAC.

Please frame an appropriate sequence for the training programme and circulate the programme schedule to all the candidates.

Thanking you,

(Dr A K Chakrabarty)

Principal

Principal
THLM Mahavidyalay
Madian, Mallarpur, Goopur
Birbhum, W.B.

Non-Teaching Staff Council

Date: 13.03.2022

NOTICE

Hans-on-Training Programme

It is hereby notified that our Council is going to organize a Hands-on-Training programme on "Various Govt. Scholarship Portal" on 31.03.2022. All the NTS members are requested to be present to make the programme successes.



Sri Ajfar Ali

Chairperson, NTS Council

Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum. W.B

Date: 31/3/2022

Capacity Building Training Programme for NTS-2022

Hands-on-Training Programme on Various Govt.
Scholarship portel-2022

Speaker: Krishnendu Mukherjee

Members present

1. Subak

2. Sunwan Mukherjee

3. Dipak Ghosal

4. ~~Faruk Ali~~

5. Rajmati Mardhi

6. Sattan Ali

7. Krishnendu Mukherjee

8. Faruk Siddiq

9.

10.

11.

12.

13.

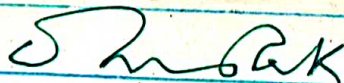
14.



A short report on the Hands-on-Training programme on Various Govt. Scholarship Portals

At the end of the training programme all the stake holders are well informed about the works and function of the College staff members in respect to data submission regarding Various Govt. Scholarship Portal which help our poor students a lot financially.

The training programme ends with thanks to all present.



Principal
THLH Mahavidyalay
Madian, Mallarpur, Gompur
Birbhum, W.B.

Capacity Building Training Program for Non-Teaching Staff 2022

Hands-on Training Program on Various Government Scholarship Portal 2022

Capacity Building Training Program for Non-Teaching Staff 2022

Hands-on Training Program on Various Government Scholarship Portal 2022

Speaker: Krishnendu Mukherjee
Peon, THLH Mahavidyalay

31/03/2022

Organized By
Non-Teaching Staff Council
in Collaboration with IQAC

THLH MAHAVIDYALAY
MALLARPUR, BIRBHUM



Suman
Dr Suman Mukherjee
Teacher-in-Charge
Turkey Hansda Lepsa Hemran Mahavidyalay
Mallarpur, Birbhum-731216

NON-TEACHING STAFF COUNCIL

Madian, Ganpur, Mallarpur, Birbhum, PIN-731216, WB

Date: 04.04.2023

All the Non-Teaching Staff Members
THLH Mahavidyalay
Mallarpur, Birbhum.

Meeting of Non-Teaching Staff Council

Respected All NTS,

A meeting of the Non-Teaching Staff Council will be held on 12.04.2023 at 3.45 PM in the Office Room to discuss the following agenda.

Your presence in the meeting is highly insisted.

Agenda

1. Reading and confirmation of last meeting
2. Hands –on-Training Programme: Office Management Software (CAMS)
3. Miscellaneous

Thanking you,

Yours faithfully,

Dipak Ghosal

Sri Dipak Ghosal

Convener, NTS Council

**Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**



Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

**MEETING RESOLUTION BOOK**

মিটিং নং / Meeting No.	০৭
তারিখ / Date	১২.০৬.২৩

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	Staff Room
সময় / Time	৩.৪৫ PM

১/১ Depale Ahosal
২/২ Sri Ajar Ali
৩/৩ Kanakuni Kowal
৪/৪ Swadesh
৫/৫ Rajmari Mardi
৬/৬ Sujan Ali
৭/৭
৮/৮
৯/৯
১০/১০

১১/১১
১২/১২
১৩/১৩
১৪/১৪
১৫/১৫
১৬/১৬
১৭/১৭
১৮/১৮
১৯/১৯
২০/২০

২১/২১
২২/২২
২৩/২৩
২৪/২৪
২৫/২৫
২৬/২৬
২৭/২৭
২৮/২৮
২৯/২৯
৩০/৩০

The meeting starts under the chairpersonship of Sri Ajar Ali, the Accountant & Head Clerk-In-Charge of the College and the Chairperson of the Council.

Resolution Adopted**Resolution 1**

The proceedings of the last meeting are read and confirmed.

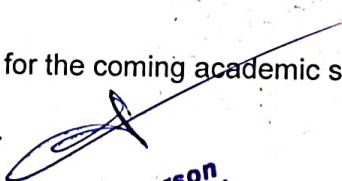
Resolution 2

The council is informed that a Hands-on-Training programme on "Office Management Software (CAMS)" will be organized by the Non-Teaching Staff Members in collaboration with IQAC of our College. The Council unanimously decides that Sri Ajar Ali, the Accountant & Head Clerk-In-Charge of the College will be the Speaker of the programme. The Council will take permission from the Principal of the College and after getting the permission the Co-ordinator of the IQAC will be informed about the programme. The Council unanimously approves this decision.

Miscellaneous

The Council discusses about the admission for the coming academic session.

The meeting ends with thanks to all present.


Chairperson
NTS Council
T.M.H Mahavidyalay
Madian, Gaipur
Mallarpur, Birbhum, W.B.

NON-TEACHING STAFF COUNCIL

Madian, Ganpur, Mallarpur, Birbhum, PIN-731216, WB

Date: 12.04.2023

The Principal
THLH Mahavidyalay
Mallarpur, Birbhum.

Prayer for Permission for a Hands-on-Training Programme

Sir,

We, the Non-Teaching Staff Council of the College want to organize Hands-on-Training programme on Office Management Software (CAMS) in collaboration with IQAC of our College. Sri Ajfar Ali, the Accountant cum Head Clerk-In-Charge of the College will be speaker for the said programme. At the end of the programme a short report will be prepared.

So, on behalf of our Council we request you to approve the said Proposal and do the needful.

Thanking you,

Yours faithfully,

Dipak Ghosal

Sri Dipak Ghosal

Convener, NTS Council

**Convener
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**



Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madian, Ganpur
Mallarpur, Birbhum, W.B.**

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)

[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

Website-www.thlmahavidyalay.ac.in



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

email-tlmprincipal@gmail.com

Date- 12/04/2023

The Non-Teaching Staff Council

Turku Hansda Lapsa Hemram Mahavidyalay

Mallarpur, Birbhum

Permission for a Hands-on-Training programme

Convener/Chairperson

As per the proposal from your end, the undersigned is please to grant the permission for a Hands-on-Training programme on 'Office Management Software(CAMS)' to be conducted under the care and supervision of IQAC.

Please frame an appropriate sequence for the training programme and circulate the programme schedule to all the candidates.

Thanking you,

(Dr A K Chakrabarty)

Principal

Principal
THLM Mahavidyalay
Madian, Mallarpur, Ganpur
Birbhum, W.B.

Non-Teaching Staff Council

Date: 12.04.2023

NOTICE

Hans-on-Training Programme

It is hereby notified that our Council is going to organize a Hands-on-Training programme on "Office Management Software (CAMS)" on 25.04.2023. All the NTS members are requested to be present to make the programme successes.


Sri Ajfar Ali

Chairperson, NTS Council

**Chairperson
NTS Council
THLH Mahavidyalay
Madlan, Ganpur
Mallarpur, Birbhum, W.B.**

Date: 25/4/2023

Capacity building Training Programme for NTS-2023

Hands-on-Training Programme on "Office Management Software (CAMS)"

Speaker: Ajjar Ali: Accountant and Head clerk
-in-Charge:

Members Present

1. S. B. BAK

2. Sunwan Mukherjee

3. Dipak Ghosal

4. Ajjar Ali

5. Rajmati Mardi

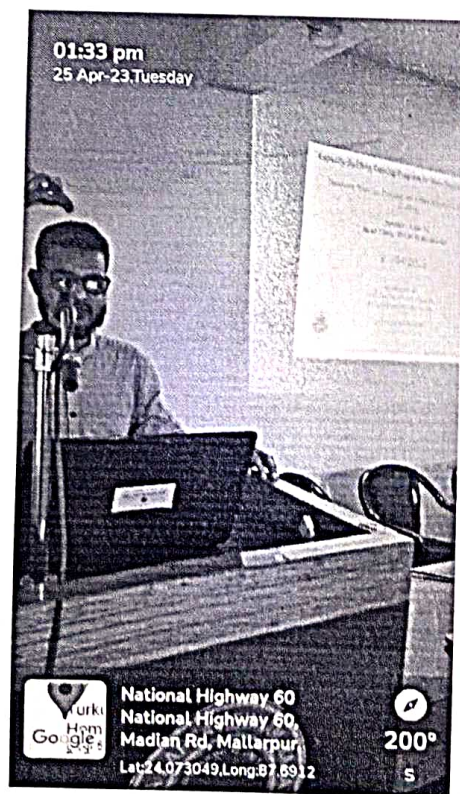
6. Sattar Ali

7. Kishorendra Mukherjee

8. Firoj Seikh

9.

10.



A short report on the Hands-on-Training programme on Office Management Software (CAMS)

At the end of the training programme all the stake holders are well informed about the function of the College Administrative and Management System software which will help us to run the college smoothly and to get the data specially students easily.

The training programme ends with thanks to all present.



Principal
THLH Mahavidyalay
Madian, Mallarpur, Gonpur
Birbhum, W.B.

Capacity Building Training Program for Non-Teaching Staff 2023

Hands-on Training Program on Office Management Software (CAMS)

Capacity Building Training Program for Non-Teaching Staff 2023

Hands-on Training Program on Office Management Software (CAMS)

Speaker: Ajjfar Ali
Head Clerk, THLH Mahavidyalay

25/04/2023

Organized By
Non-Teaching Staff Council
in Collaboration with IQAC

THLH MAHAVIDYALAY
MALLARPUR, BIRBHUM



Suman
Dr Suman Mukherjee
Teacher-in-Charge
Turku Mansda Lepsa Hemran Mahavidyalay
Mallarpur, Birbhum-731216



TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

Capacity Building Training Program for Non-Teaching Staff 2023

(Hands-on Training Program in Office Management Software (CAMS))

Certificate of Participation

This is to certify that Mr./Ms./Mrs. **Krishendu Mukherjee** has successfully participated in 'Hands-on Training Program in Office Management Software (CAMS)' organized by Non-Teaching Staff Council in Collaboration with IQAC on 25/04/2023 for the Academic Year 2022-2023.

Dated: 25 April 2023



Teacher-in-charge
TRER Mahavidyalaya
Medan, Mallapur, Gopou
Birbhum Pin-751216, W.B.

Principal